



GOVERNMENT OF MANIPUR
OFFICE OF THE PRINCIPAL,
PETTIGREW COLLEGE, UKHRUL - 795142

Website : pettigrewcollege.ac.in Email : petticouk@gmail.com Mobile No. +91 8798990592

Ref. No.

Date

Minutes of the meeting held on 20th December, 2018 at 11am, Smart Classroom

The first meeting of IQAC of Pettigrew College, Ukhrul was held on 20th December, 2018 attended by KAS Soreishang, Principal (Chair), Miss Chonmila Lungleng, Associate Professor, Mr. Thotshang Luikham, Associate Professor, Dr. Ersilia Jajo, Assistant Professor, Mr. Hopeson, Assistant Professor, , Chuimeihor Zimik, General Secretary, SUPC, Mr Tuisem Kamkara Vice President, Tangkhul Naga Long and Mr. K Mayonmi, Coordinator, IQAC.

1. Mr. KAS Soreishang, Principal, welcomed all the members present and brief regarding the establishment and monitoring of IQAC in College as per the UGC guidelines.
2. K. Mayonmi, Coordinator, elaborated the functions of the IQAC and the agenda of the meeting.

**Agenda of the meeting: (I) Internal Assessments of the College
(II) Maintaining Teachers Log book**

The members present deliberated the agenda placed by the Coordinator and decided to have Internal Assessment of the College, to let the students be more engaged and prepare for the university examinations.

The Committee discussed the needs of maintaining Teacher's log book and entrusted the Coordinator of IQAC, Mr. K. Mayonmi to develop the log book before the start of the session of Even Semester i.e. 2nd, 4th and 6th Semester.

The meeting came to end with a vote of thanks from the IQAC Coordinator.

K. Mayonmi
Coordinator, IQAC
December 20th, 2018.

KAS Soreishang
Principal
Pettigrew College, Ukhrul